सीआईएन: यू27102सिटी1989जिओ1005468
CIN: U27102CT1989GO1005468

फार्मेटसं: एफएसएनएल/क्यूएफ/पीयूआर/07
FORMAT NO: FSNL/QF/PUR/07

फेरो स्क्रैप निगम लिमिटेड	FERRO SCRAP NIGAM LIMITED
(भारत सरकार का उपक्रम) इक्विपमेंट चौक, सेंट्रल एवेन्यू पोस्ट बॉक्स सं.37 भिलाई-490 001 (छ. ग.) (वेबसाइट- www.fsnl.nic.in)	(A GOVERNMENT OF INDIA UNDERTAKING) EQUIPMENT CHOWK, CENTRAL AVENUE POST BOX NO.37 BHILAI 490 001(C.G) (Website – www.fsnl.nic.in)
"इस्पाती इरादे से हर एक काम देश के नाम"	

फोन/PHONE :0788-2222474, 2222475
फैक्स/FAX :0788-2220423, 2223884
ईमेल/Email : **n.bhavana@fsnl.co.in**

सीमित निविदा /LIMITED TENDER

इन्क्वायरी संदर्भ संख्या एफ.सी/ENQUIRY REF.NO.FC/4161/2021 दिनांक/DATE: 08-10-2021

1.	निविदा प्रस्तुत करने की अंतिम तिथि Last date of submission of tender	:-	**29-10-2021** को अपराह्न **2.30** बजे तक By **2.30 p.m. on 29-10-2021.**	
2.	टेक्नो-कमर्शियल बिड खोलने की तिथि Techno-commercial bid opening	:-	**29-10-2021** अपराह्न **3.00** बजे At **3.00 p.m. on 29-10-2021.**	
3.	कार्य का नाम जिसके लिए निविदाएं बुलाई गई है Name of work for which tenders called.	:-	जैसा कि **खंड- ए** में उल्लिखित है As mentioned in the **Section-A.**	
4.	निविदा प्रस्तुत करने और खोलने का स्थान Place of submission and opening of tender	:-	कार्यालय :- **सहायक महाप्रबंधक (सामग्री प्रबंधन),** फेरो स्क्रैप निगम लिमिटेड, इक्विपमेंट चौक, सेंट्रल एवेन्यू, पोस्ट बॉक्स सं. **37** भिलाई -490001(छ.ग.)	Office of :- **Assistant General Manager (MM),** Ferro Scrap Nigam Ltd. Equipment Chowk, Central Avenue, Post Box No.37, Bhilai-490 001 (C.G).

(एन.भावना)/ (N.BHAVANA)
कनिष्ठ प्रबंधक (सा.प्र.)/ JR.MGR (MM)

सीआईएन: यू27102सिटी1989जिओ1005468
CIN: U27102CT1989GO1005468

फार्मेट सं:एफएसएनएल/क्यूएफ/पीयूआर/07
FORMAT NO: FSNL/QF/PUR/07

फैरो स्क्रैप निगम लिमिटेड	FERRO SCRAP NIGAM LIMITED
(भारत सरकार का उपक्रम)	(A GOVERNMENT OF INDIA UNDERTAKING)
इक्विपमेंट चौक, सेंट्रल एवेन्यू	EQUIPMENT CHOWK, CENTRAL AVENUE
पोस्ट बॉक्स सं.37	POST BOX NO.37
भिलाई 490 001 (छ. ग.)	BHILAI 490 001(C.G)
(वेबसाइट - www.fsnl.nic.in)	(Website – www.fsnl.nic.in)

INSTRUCTIONS FOR THE TENDERER

Document contents :-

A). The **specification of work and elements** of jobs and required quantities are given in **Section-A** of this tender enquiry.

B). **Terms and conditions** are given in **Section-B** of this tender enquiry.

C). Format for submission of **price-bid** is given in **Section-C**.

Submission of Tender:-

1. Acceptance of terms and conditions as given in Section-B, confirmation of technical details as per **Section-A** to be submitted together in a sealed cover which should be superscribed as **"Part I - Techno-commercial bid".** The Enquiry No., Date & Due Date should also be mentioned on the envelope.

2. Rate for the scope of work as per details shown in **Section-A** should be given in the format shown in **Section-C** in one sealed cover which should be superscribed as **"Part II - Price-bid".** The Enquiry No., Date & Due date should also be mentioned on the envelope.

3. All the above mentioned sealed covers should be put together and sealed in one bigger envelope on which the relevant Enquiry No., Date & Due date should be superscribed and sent to the office of the undersigned at the address given below:-

   AGM(MM),
   Ferro Scrap Nigam Limited,
   Equipment Chowk, Central Avenue,
   Post Box No.37,
   Bhilai -490 001 (C.G).

   The price-bids i.e. **Part-II** of those tenderers which are technically and commercially acceptable only shall be opened on the date, which shall be intimated in advance to the individual tenderer. The sealed price-bids of those tenderers which are not technically/commercially acceptable shall be returned to the tenderer or their authorised representative in "As it is" condition.

   Bidders if so desired, may depute their representative with letter of authority to attend the tender opening.

4. Tenders not submitted as stipulated at point no. **(1)** to **(3)** above, may be rejected.

5. Non-compliance of any of the stipulations mentioned above and/or in **Section A, B and C** of this tender enquiry may cause rejection of the tender.

Note:- "Interested vendors having capability of providing module of equipment on hire can apply for vendor empanelment by submitting Vendor Empanelment Form for module of equipments on hire, available in our website www.fsnl.nic.in, for further participation in tenders after empanelment. Vendors who are already empanelled with FSNL can only participate in this tender."

(एन.भावना)/ (N.BHAVANA)
कनिष्ठ प्रबंधक (सा.प्र.)/ JR.MGR (MM)

SECTION-A

Scope of work :-

Name and scope of hiring :- To supply on hire the following module of equipment's to be deployed at FSNL, Durgapur Unit Inside Durgapur Steel Plant for **handling of Steel Skulls** which will work under the supervision of FSNL.

S/n.	Module of equipment	=	No. of Eqpts.
1.	Tyre Mounted Mobile Crane (Lifting Capacity- 15 MT)	=	01 No.
2.	Flat Bed Trailer (Capacity- 20 MT)	=	01 No.

Hiring Hours of module of equipment as per above jobs :-

1. The total requirement of **working hour** of module is **3600 Hours**.

2. The **productivity** of module of equipment must be **6.5 MT/hour**.

Work involves :-

1. Loading of steel skulls by crane onto trailer at SMS side area of Durgapur Steel Plant.

2. Transportation by trailer and unloading of the steel skull at the designated site of FSNL, inside DSP. One-way distance for the transportation is approximately 3 kms.

Note :-

1. Weighment of each trip will to done at DSP's weighbridge.

2. **Working time :-** 2 shift (14 hours) per day, 7 days in a week including Sundays & Holidays.

3. Operation of module including maintenance will be done by the successful tenderer.

4. The supply of module of equipment is inclusive of POL and other charges (including maintenance) so as to ensure proper running of the equipments during the working hours. Since the above is solely dependent upon the availability of the equipment in good running condition, it will be the responsibility of the tenderer to arrange the required quantity of POL and to attend the breakdowns immediately after occurrence during the working hours. In case of necessity and in order to maintain the rated output. The successful tenderer will have to arrange for the supply of substitute equipment in place of the equipment under major breakdown. During handling, all tools and tackles etc. should be provided by the successful tenderer.

5. In case of heavy & unloading size of steel skulls, the same is to be cut to loadable size by the successful tenderer. For this, required Oxygen, lancing tubes & hoses will be provided by FSNL.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

SECTION-B

TERMS & CONDITIONS

1. **Validity of tender :-** Tender must be valid for a minimum period of **120 days** from the date of opening of techno-commercial bid.

2. **Firm rate :-** The rate quoted by the tenderer should remain firm till completion of the order. Offer with escalation clause will be summarily rejected.

3. **GST :-** Tenderers are requested to provide GST details as per **Annexure-I & II** & also mention the percentage of GST applicable separately & the rate should be quoted exclusive of GST.

   "The party has to submit GST Compliance Invoice & in case Liquidated Damage is applicable, then GST on Liquidated Damage will also be recovered from the party".

4. **Rate :-** Please quote rate for the complete module of equipment shown in **Section-A** as per the format given in the price-bid. The rate is deemed to be inclusive of all operation and maintenance cost.

5. **Minimum wages :-** The successful tenderer shall pay minimum wages, other benefits to the labour/labourers engaged by them and also other welfare amenities, if any, as applicable in the **Durgapur Steel Plant (DSP)** or any future increase as modified by **DSP** from time to time. Hence, the rate(s) quoted shall be inclusive of the implication involved due to all such payments and no extra payment shall be made to the Successful Tenderer in this account."

6. **Placement of Equipment :-** Equipment should be placed at our site **within 14 days** from the date of issue of intimation from our **Durgapur Unit** to the successful tenderer after placement of work order.

7. **Period of order :-** The tentative period of work will be **12 months**. FSNL reserves the right to increase/decrease this period of order at its discretion without assigning any reasons and/or incurring any liabilities thereof.

8. **Replacement of equipment :-** If any equipment remains under breakdown for more than one day at a stretch it has to be replaced, failing which it shall be deemed the whole module is not available and Risk hire clause shall be invoked.

9. **Maintenance :-** Maintenance shall have to be carried out by the tenderer in such manner that module of equipment as stated in **Section-A** of this tender/ enquiry is continuously available for our operational requirements.

10. **Mobilization advance :-** No mobilization advance shall be payable by FSNL.

11. **Transportation Charge :-** No transportation charge for placement/removal of equipment at different sites of FSNL shall be payable by us. Your rate should be inclusive of any cost towards such replacement or removal.

12. **Other costs :-** All other costs i.e., the cost of diesel, lubricants, slings required for loading by the crane, salary of operators, riggers (for cranes), helpers, cost of spares, maintenance cost and any other cost pertaining to the equipment are to be borne by the successful tenderer.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

13. **Supervision & Insurance :-** All cost towards supervision and insurance are to be borne by the successful tenderer.

14. **Safety appliances :-** All safety appliances such as safety boots, helmets, safety glasses, aprons etc. as required are to be provided to the employees engaged by the tenderer at his cost.

15. **Compliance of statutory laws & other regulations :-** The successful tenderer shall be entirely responsible for observance of all Central & State Govt.'s statutory obligations relating to payment of wages, minimum wages, provident fund, workmen compensation for accident, IOW, medical aid, bonus, insurance and leave applicable in respect of their workers engaged in the job.

16. **Rules and regulations :-** Throughout the performance of the contract you will comply with all the laws, rules, regulations and statutory requirements/obligations of Central/State Government and other statutory bodies applicable at site for the job. FSNL shall not be liable for any action of the statute applicable due to non-fulfillment of the statutory obligation.

    The successful tenderer shall abide by the provision of Factories Act of the State Govt. factories rules.

17. **Obligation of the tenderer :-**

    i). The successful tenderer shall get himself registered with the concerned authorities as provided under various applicable Acts and shall be directly responsible to such authorities for compliance with the provision thereof.

    ii). By way of illustration of various acts as stated in the contract, the following acts or any amendment thereof shall be complied with by the successful tenderer.

    iii). Employees Provident fund Act,1952 & EPS,1955
    Employees State Insurance Act, 1948
    Contract Labour Act (Regulation and abolition Act. 1970)
    Minimum wages Act, 1936
    Payment of Wages Act, 1936
    Employees Compensation Act,2010

18. **Safety & Security :-**

    i). The successful tenderer shall take all safety precautions and provide adequate supervision in order to do the job safely and without causing any damage to the property of FSNL.

    ii). The successful tenderer shall be fully responsible for observing all environmental protection and observance of safety rules pertaining to the job work.

    iii). The successful tenderer shall be fully responsible for accidents caused by them or their agent's negligence or carelessness in regard to the observance of the safety requirements and shall be liable to pay compensation for injuries.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

iv). The successful tenderer shall ensure that, all safety appliances such as Safety boots, Helmets, Safety glasses, Aprons, Safety belts etc. as per requirement of the job is provided to the employees engaged by them at their own cost and the workmen at work use the safety appliance as per requirement for their safety.

Note :- You should ensure that the welders and gas cutters wear cotton dress and leather apron. They shall not wear Nylon/Synthetic Dress. This is required to avoid any fire accident. This must be followed strictly.

19. **Safety precautions to be followed for safe Loading/Transportation of Material by Heavy Vehicle on Road :-**

a). Speed limit should be followed strictly.

b). Stacking should be properly done while loading material on vehicle.

c). Material loaded should not be exposed/projected from any side of vehicle.

d). Loading should be within permissible load capacity of vehicle.

e). If loaded material is exposed/projected from vehicle, Red Flag/Red Light should be provided.

f). Material loaded should be fastened by Chain/Wire rope.

g). Material is loaded on open dala of truck/trailer arrangement of stopper to be ensured to avoid falling of material, especially in curvature/turning.

h). Restricted timing movement for heavy vehicle(s) to be followed strictly.

Note :-

1). The successful tenderer must obtain valid Labour licence, Provident fund code number, ESI Code number from statutory authority before execution of the work.

2). You should ensure that,

i). At no point of time the limit of manpower fixed under the labour license is exceeded.

ii). If at any point of time it is found /proved that, you have engaged manpower more than the limit fixed by the labour department against your labour licence.

iii). At no point of time there is any lapses in observance of Environmental protection and safety rules and use of PPE's.

In the event of your failure to comply the above, the work order will be cancelled.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

3). Within 15 days of issuance of work order, the successful tenderer has to produce Valid Labour License, EPF Regn. Certificate, ESI Regn. Certificate, Insurance coverage policy under workmen's compensation act or any other statutory documents as applicable to P&A Deptt.

4). The successful tenderer has to give an undertaking to the effect that, they have verified the credentials of the workmen to be engaged by them and they are responsible for any omission and commission of any workmen.

5). The vehicle(s) used by the successful tenderer for execution of the job, should strictly meet the requirement as per MV Act of the State Govt.

6). Disbursement of wages to the workmen engaged by the agency shall be made on or before 7th day of succeeding month. The agency shall be resourceful enough to meet the wage payment of the workmen without waiting for RA bill clearance/payment every month.

7). In the event of cancellation of work, FSNL shall not be liable to pay to the successful tenderer for any damage or loss for idle labour caused by such cancellation.

20. **Safety rules :-** Tenderer shall be fully responsible for observing all safety rules pertaining to the work of the tender.

21. **Declaration on Earnest Money Deposit :-** Deposit of EMD amount is not required however the declaration as stated below will be binding on the bidders.

"***In the event of withdrawal or modification of the bids during period of validity etc., bidder will be suspended for the time specified in the tender documents. The suspension time is proposed to be initially for 01 (one) year and it would be reviewed on completion of the 01 (one) year period***".

22. **Security deposit :-** Security deposit will be refunded **within 30 days** after satisfactory execution of the work order along with the final bill duly certified by the Unit Head of FSNL **Durgapur Unit**, otherwise this amount will be forfeited in case of unsatisfactory performance or for any other reason as deemed fit by FSNL. **No interest shall be allowed on the security deposit.**

23. **Payment :-** Down time on account of scheduled or unscheduled repair and maintenance will be excluded from the hours of operation for the purpose of determining the payment. Such operation hours will be taken into consideration for calculating the amount payable as per the formula given below :-

Measurement :-

i). Quantity of handling of steel skulls is to be determined by DSP's plants/road weighbridge certificate(s) only.

ii). **Module of equipment :-** (i). Tyre Mounted Mobile Crane (Lifting Capacity- 15 MT) -1 No., & (ii). Flat Bed Trailer (Capacity- 20 MT)- 01 No.

iii). The module of equipment to be deployed should achieve the optimum productivity rate of **6.5 MT/hour** for handling of steel skulls to be handled/ delivered, below which it shall be presumed that the module of equipment is not available for productive work. It should also be ensured that equipment are to be made available in as detailed in **Section-A** as per direction of FSNL officials of our **Durgapur Unit.**

iv). Quantity of handling of steel skulls to be handled & delivered. = **6.5 MT/hour** handling of steel skulls.

v). Productive deployment of delivered module of equipment. = Quantity of handling of steel skulls is **6.5 MT/hour.**

97% of the monthly running account bills will be paid within 30 days of submission at respective unit head's office alongwith all the supporting documents and the payment shall be released based on number of hours of the productive deployment of module of equipment multiplied by ordered rate per hour duly certified by our Operation Department. Balance 3% of each running bill will be retained as Security Deposit.

24. **Banker's Details :-** Tenderers are requested to state **Banker's Name**, **Branch**, **Account No.**, **PAN No.** & **IFS Code** for remittance of **payment though NEFT/RTGS**.

25. **Penalty :-** Total Penalty of 10% is as bifurcated below :-

(A). The amount obtained by multiplying the rate per hour with short fall in hours (if any) from (75% of the monthly quantity), **225 hours** will be multiplied by 10% to consider the amount of penalty subject to a maximum of 5% of the total value of the work order. Penalty will also be applicable on pro-rata basis for shortfall for part of a month if work is executed for part of any calendar month.

Note :- Monthly quantity = $\frac{\text{Yearly quantity given in the tender}}{\text{12 Months}}$

However, penalty will not be applicable :-

a) Input arising is not sufficient to meet the productivity target.

b) Inadequate supply or delay in supply of consumables/materials/facilities to be provided by FSNL/Steel Plant as per stipulation made elsewhere in this tender enquiry.

c) Any other reasons such as power failure, plant shutdown, weighbridge problem, reduced requirement by steel plant etc. which are not attributable to the agency.

A certificate has to be obtained from Head of our Unit's Operation Deptt. to this effect and should be submitted along with the running bill(s).

(B). In additional to the above, if there is any short supply of equipment/any major breakdown in the module provided, the proportionate amount for short supply equipment/major breakdown shall be deducted for the period not supplied to FSNL as per the formula computed below.

S/n.	Equipment	Nos.	No. of Shift	Group Weight-age D=100/2	% Avail-ability	Installed hrs. per shift	Required availability G = E x F / 100	Say, No. of working days in a month	Total required availability per month I=BxCxGxH	Say, actual available hours of the equipment per month	Percentage of shortfall K=I – J x100 / I	Percentage of short fall based on weightage L= K x D / 100
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
1.	Tyre Mounted Mobile Crane (Lifting Capacity 15 MT)	1	2	50	70	7	4.90	30	294	280	4.76	2.38
2.	Flat Bed Trailer (Capacity 20 MT)	1	2	50	75	7	5.25	30	315	310	1.59	0.79
											Total	3.17 *

(*Limited to 5% as mentioned below)

D : Equipment group weightage = 100/ Number of categories of equipments.
F : Installed hours of operation in each shift.

(i). If the total percentage of non-availability so computed in column (L) is less than 5%, the deduction shall be made on actual percentage of the short fall of the equipments on the total value of the bill for that month.

(ii). If the total percentage of non-availability so computed in column (L) is more than 5% the deduction shall be limited to maximum of 5% on the total value of the bill for that month.

(iii). The tenderer has to submit equipment wise shift wise daily challan signed by their Representative, Operational Head of FSNL indicating equipment made available under each category. Monthly Statement should be submitted along with each running bills (Sample Format is Enclosed in **Annexure-III**).

26. **Risk hire :-** In the event of tenderer's failure to execute the order in accordance with the provision thereof, FSNL reserves the right to get the work done through any alternate agency at the risk and cost of the tenderer and to recover from the tenderer the entire amount of extra expenditure incurred in connection with the execution of the work through an alternative agency from money due or that may become due to the tenderer without prejudice of any other right or remedy available to him. Besides being liable for payment of compensation as stated above, the tenderer may be debarred from undertaking any order from FSNL for such period as may be decided by FSNL.

27. **CPF Code :-** Tenderers should state in the techno-commercial bid, the CPF code number allotted to them by the relevant RPFC authority, failing which the offer shall be liable for rejection. Successful tenderer shall be required to submit copy of the CPF code allotment, if desired by our unit office after placement of Letter of Intent/Order against this tender.

28. **Satisfactory performance :-** The responsibility or satisfactory performance of the equipment will be entirely on the tenderer.

29. **Security & Safety of Equipment :-** Security & Safety of tenderer's equipment will be the responsibility of the tenderer. FSNL shall not be liable for making up for any loss or damage of equipment engaged by the tenderer. FSNL will also not be liable for compensation for any damage of any other equipment caused by the tenderer's equipment.

30. **Entry pass :-** Tenderer will have to make his own arrangement to obtain works entry passes for equipments to be given on hire for which FSNL shall give the recommendation.

31. **Fax & E-mail :-** Fax & E-mail offers shall not be accepted.

32. **Accident liability :-** In the event any person(s) suffers any injury, fatal or otherwise by your equipment during the course of your execution of the order, compensation shall be entirely your responsibility with no liability whatsoever attached to FSNL.

33. **Arbitration: -** All disputes of differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties.

34. **Subletting :-** The tenderer will not without prior approval of FSNL in writing assign any other party/parties, the whole/part of the order. Even where such appropriate approval granted by FSNL, tenderer will not be relieved of his obligation/responsibility.

35. **Dispute :-** Should any dispute arises, the decision of FSNL will be final and binding upon the tenderer.

36. **Quantity :-** FSNL reserves the right either to place orders for same quantity as mentioned in tender or more/less quantity, multiple orders as per requirement of job and as per the quantity variation clause of tender.

37. **Removal of doubts :-** In respect of any matter concerning under the order, not specifically provided in the order, the decision of competent authority of FSNL, shall be conclusive and binding on the tenderer.

38. **Acceptance of terms & conditions :-** Please confirm acceptance of all terms & conditions of techno-commercial bid. Please specify clearly where any term is not acceptable to you.

39. **FSNL right to accept or reject :-** FSNL reserves the right to accept or reject any or all tenders in full or part without assigning any reasons thereof or incurring any liability thereby.

40. **FSNL right to accept lowest tender :-** FSNL reserves the right to accept lowest in or any of the tenders without assigning any reasons whatsoever.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

41. **Tender Acceptance :-** Ferro Scrap Nigam Limited does not bind itself to accept the lowest in or any of the tenders and reserves the right to reject any or all the tenders, reduce or increase the quantities without assigning any reasons whatsoever.

42. **Environment, health and safety of the organization :-** The execution of the job against the order should not adversely affect the environment, health and safety of the organization.

43. **Termination of order :-** FSNL reserves the right to terminate the order at 15 days notice without assigning any reason(s) or incurring any liability thereby.

44. **Jurisdiction :-** Disputes, if any, arising out of this transaction are subject to provisions of competent court having jurisdiction over Durg.

45. **Integrity Pact :-** FSNL has adopted the transparent system of "Integrity Pact" while floating tenders for major purchases/contracts. All contracts/transaction entered into by FSNL shall be governed by the Integrity Pact available in our website (www.fsnl.nic.in). The successful tenderer has to sign & forward the Integrity Pact to FSNL.

In brief, this Pact is a contractual agreement between the vendors/purchasers and the PSU committing both sides to strictly abide by the rules and regulations of the tender and ensure integrity. This contract also has provisions for payment of damages and other retributive action in case any of the prescribed norms are proven to be violated.

The Integrity Pact would begin when a bidder submits an EOI or purchases the bid documents and would end after the execution of the contract when all payments are made to the satisfaction of both the contracting parties.

FSNL has appointed an Independent External Monitor(IEM) in terms of Section-8 of Integrity Pact to oversee implementation of Integrity Pact in FSNL. The details of IEM are given below:-

Name	:-	**Shri Ved Prakash Yajurvedi,** IOFS (Retd.)	**Shri Sanjiv Sharma**, Ex-Director (Fin.), MDL
Address	:-	E-33, Ayudh Vihar, Plot No. 3, Sector-13, Dwarka, New Delhi- 110 075. Mobile No. 9473763645	House No. 74, Sector-10, Raj Nagar, Ghaziabad, U.P.- 201 002 Mobile No. 7045229900

46. **Police Verification :-** Tenderers have to ensure the verification of identity, characters and antecedents of contract workers engaged by them through police verification and are required to submit the police verification report of the workers before engaging them on the job at our site.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

47. **Variation in Quantity :-**

(i). FSNL reserves the right to increase the tendered quantity by upto 25% within the period of 12 months (i.e. from the date of commencement of order) on same rate, terms and conditions. In case, additional 25% is not exhausted within the period of 12 months, the quantity is to be completed within 15 months period (i.e. from the date of commencement of the order).

(ii). In case of increase in quantity by more than 125% of the tendered quantity within a period of 12 months, if necessitated, then the tenderer has to carry out job from 125% to 140% with reduction in rate by 2 % of the awarded rate and the job from 140% to 150% with a reduction in rate by 4% of awarded rate upto a period of 15 months (i.e. from the date of commencement of order).

(iii). Variation in quantities beyond 150% will be prohibited.

48. **MSME :-** Tenderer(s) falling under MSME category and having valid registration certificate with NSIC, are required to submit registration certificate to enable us to consider under MSME, so that applicable benefits/facilities shall be provided as per procurement policy of Government of India.

"**All MSEs will have to make declaration of Udyog Adhar Memorandum (UAM) number on Central Public Procurement Portal (CPPP), failing which such bidders will not be able to enjoy the benefits as per Public Procurement Policy for MSEs order, 2012 for tenders invited electronically through CPPP**".

49. Tenderer(s) will have to follow the entry/exit procedures of respective steel plant in respect of diesel lubricant, spares, subassemblies, equipment etc. required to execute this order. The gate entry/exit document duly authenticated by the steel plants authorities will have to be preserved properly & produced to respective FSNL Office.

50. **Contract Agreement :-** The successful bidder shall be required to execute a formal agreement with FSNL for the value of work orders for ₹ 10.00 Lakhs and above, within 15 days from the date of issue of Letter of Intent/Work Order in the prescribed proforma of FSNL on a non-judicial stamp paper of value of ₹ 100/- purchased from the respective State from where the order is placed in the name of your organization.

51. **Blacklisting :-** The tenderer hereby declares that they have never been blacklisted and/or there were no debarring action against them by any Govt. organization/ CPSE/ Court. Further vendors who are found blacklisted at any later stage their bid/offer shall be liable for cancellation.

Also those vendors who cannot execute the job/supply as per the order, FSNL in its sole discretion reserves the right to cancel the order and blacklist the firm without any notice.

52. **GST Registration :-** Tenderer shall ensure that their GST Registration and GST No. is valid and active at the time of opening of the tender.

"If in case the GST status is found invalid & not active, their offer is liable for rejection".

53. **Declaration Under Income Tax Act 1961 :-** To comply with Section 194 Q, Section 206AB & 206 CCA of Income Tax Act 1961, all vendors have to mandatorily submit the filled in Declaration Form (**ANNEXURE-IV enclosed**) on their letter head with seal and signature of authorized person alongwith offer.

54. TDS will be deducted as per government guidelines.

55. **Regret letter :-** Please forward your regret letter in case you do not wish to quote.

All the above terms & conditions are acceptable to us.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

ANNEXURE-I

Please indicate the @..... % of GST applicable and provide copy of GST Registration Certificate. Tenderers are requested to provide following information for GST Compliance :-

Vendor Name	Name of Authorised Person under GST with Mobile No. & Email ID.	Place of Business		GST Regn. No. (GSTIN)	Whether under Composition Scheme		HSN Code No.
		Principal Place of Business	Additional Place of Business		Yes	No	

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

ANNEXURE-II

Following undertaking is to be provided by Contractor/ vendors at the time of submission of quotation:-

1.(a) We agree to do all things not limited to providing GST invoices or other documentation as per GST law relating to the above supply, payment of taxes, timely filling of valid statutory returns for tax period on the Goods and Service tax portal etc. that may be necessary to match the invoice on GST common portal and enable FSNL to claim input tax credit in relation to any GST payable under this Agreement or in respect of any supply/ service under this agreement.

(b) In case the Input Tax Credit of GST is denied or demand is recovered from FSNL on account of any non- compliance by the vendor/supplier/contractor, including non-payment of GST charged and recovered, the contractor shall indemnify FSNL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance.

(c) Contractor/Vendor shall maintain high GST compliance rating track record at any given point of time.

(d) The Contractor/ Vendor shall avail the most beneficial notification, abatements, exemptions etc., if any, as applicable for the supplies/services under the Goods and Service Tax.

2. Any invoice issued in favour of FSNL shall contain the following particulars:-

a. Name, address and GSTIN of the supplier;
b. Serial number of the invoice;
c. Date of issue;
d. Name, address and GSTIN of the recipient (FSNL Unit/C.O)
e. Name and address of the recipient and the address of the delivery, along with the State and its code,"
f. HSN code of goods or Accounting Code of services;
g. Description of goods or services;
h. Quantity in case of goods and unit or Unique Quantity Code thereof;
i. Total value of supply of goods or services or both;
j. Taxable value of supply of goods or services or both taking into discount or abatement if any;"
k. Rate of tax (Central Tax, State Tax, Integrated Tax (for inter-state supply), Union Territory Tax or cess);"
l. Amount of tax charged in respect of taxable goods or services (Central Tax, State Tax, Integrated Tax (for inter-state supply), Union Territory Tax or cess);"
m. Place of supply along with the name of State, in case of supply in the course of inter-state trade or commerce;"
n. Address of the billing where the same is different from the place of supply.
o. Signature or digital signature of the supplier or his authorised representative on Invoice.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

3. GST invoice shall be prepared in triplicate, in case of supply of goods, in the following manner : -

   a. The original copy being marked as ORIGINAL FOR RECIPIENT;
   b. The duplicate copy being marked as DUPLICATE FOR TRANSPORTER and
   c. The triplicate copy being marked as TRIPLICATE FOR SUPPLIER.

4. ST invoice shall be prepared in duplicate, in case of supply of services, in the following manner : -

   a. The original copy being marked as ORIGINAL FOR RECIPIENT; and
   b. The duplicate copy being marked as DUPLICATE FOR SUPPLIER.

5. In case of any advance given against any supplies contract, the supplier of the goods shall issue Receipt Voucher containing the details as prescribed in the GST Acts 2017 read with GST Rules, 2017.

6. For the purpose of the above mentioned requirements, the contractor/vendor shall provide necessary documents as may be necessary and shall allow inspection of the same to concerned authorities.

All the above terms & Conditions are acceptable to us.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

ANNEXURE- III

MONTHLY STATEMENT

FERRO SCRAP NIGAM LIMITED

UNIT : DURGAPUR

AVAILABILITY OF EQUIPMENTS

Sl. No.	EQUIPMENT	GATE PASS NO.	MONTH :																														Total Available Hours
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1.	TYRE MOUNTED MOBILE CRANE (LIFTING CAPACITY- 15 MT)																																	
																																	TOTAL	
2.	FLAT BED TRAILED (CAPACITY- 20 MT)																																	
																																	TOTAL	

Signature of Opr. Deptt	
Signature of Contractor Representative	

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

ANNEXURE-IV

(On the letter head of organization)

Date :

To,

Ferro Scrap Nigam Limited

Unit.....

Address.....

Subject: Declaration regarding not being a "Specified Person" as per Sections 206AB and 206CCA of the Income Tax Act 1961.

Sirs,

This has reference to above mentioned subject regarding the TDS/TCS provisions of Sections 206AB and 206CCA of the Income Tax Act 1961, inserted w.e.f. 1st July 2021 by the Finance Act 2021.

Accordingly it is declared as under:

1. We ..... (name declarant company/ firm) ..... having Registered Office at ..... (address) ..... hereby declare and undertake that:

Or in case of a proprietary concern:

I ..... (name individual) ..... S/o – D/o (Give father's name) and resident of ..... Address ..... and proprietor of M/s ..... (trade name) ..... hereby declare and undertake that:-

Or in case of an Individual:

I/We .....(name individual)..... S/o – D/o (Give father's name) and resident of ..... Address ..... and proprietor of M/s ..... (trade name) ..... hereby declare and undertake that:-

2. I/We hold the following PAN (Permanent Account Number) which is the only valid PAN held by us:-

1	PAN	
2	Present Jurisdiction:	
3	Aadhaar no	
4	GST no	

(Self certified copy of the PAN card and Aadhaar Card is enclosed for your reference and record)

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

3. It is hereby declared that I/We have filed our tax returns for the last two assessment years, the details of which are as under:

	Particulars	Asst.Year 2020-21	Asst.Year 2019-20
i.	ITR Form No.		
ii.	Status		
iii.	Filed u/s		
iv.	e-acknowledgement No.		
v.	Date of Filing		
vi.	IP Address		
vii.	DSC Details		
viii.	Aggregate TDS/TCS		

4. In the event of the above information being found incorrect/false and your being held liable for short deduction of TDS and/or short collection of TCS in terms of Section 206AB and/or 206CCA of the Income Tax Act 1961,I/ We will be liable to bear /reimburse the shortfall of TDS &TCS as well as the incidental costs, expenses and losses to you, on account of it.

Thanking you

Yours faithfully,

For & on behalf...

(Name & Designation of the Signatory)

Enclosures:

1. Self certified true copy of PAN Card and/or
2. Self certified true copy of Aadhaar Card.

(Signature and Certification is to be done by the person authorized to sign Tax returns).

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :

SECTION-C

PRICE BID

Sl.No.	Module of equipment	Hire charges PER HOUR for module of equipment.
1.	To provide on hire module of equipment comprising of (i). Tyre Mounted Mobile Crane (Lifting Capacity-15 MT)- 01 No., & (ii). Flat Bed Trailer (Capacity-20 MT)- 01 No. as per scope of work shown in **Section-A** to this enquiry. **Departmental Estimate**	**Rs. 2,140.00** **(Rupees Two Thousand One Hundred Forty Only)**
2.	Discount in ……% on Sl.No. (1) (-)	Rs._____ (Rupees in words)
3.	Total Rs. [Sl.No. 1 - 2]	Rs._____ (Rupees in words)
4.	Goods & Service Tax @_____% on Sl.No. (3)	Rs._____ (Rupees in words)
5.	Sub-Total Rs. [Sl.No. 3 + 4]	Rs._____ (Rupees in words)

Note :-

1. The tenderer is required to quote the highest discount in percentage (in Sl.No. 2 above) that can be offered on the departmental estimate i.e. on Sl. No. (1).

2. The bidder providing highest discount will be the L-1 bidder i.e. for example if one bidder has given 5% discount and second bidder has given 10% discount the bidder with 10% discount will be the L-1 bidder.

3. In the event of getting similar L-1 rate from more than one bidder then all the L-1 bidders shall be called for rate negotiation and contract shall be awarded to L-1 bidder emerging out of such negotiation.

4. The bidders not quoting any discount or quoting discount at 0%, will be taken as, they have quoted at par with departmental estimate.

5. Offers received with rates higher than the departmental estimate shall be liable for rejection.

Date :

Signature :
Name (in block letter) :
Designation :
Rubber Stamp of the Co. :