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फार्मेटसं: एफएसएनएल/क्यूएफ/पीयूआर/07  
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<p><b>फेरो स्क्रेप निगम लिमिटेड</b> (भारत सरकार का उपक्रम) इक्विपमेंट चौक, सेंट्रल एवेन्यू पोस्ट बॉक्स सं.37 भिलाई-490 001 (छ. ग.) (वेबसाइट- www.fsnl.nic.in)</p>	<p><b>FERRO SCRAP NIGAM LIMITED</b> (A GOVERNMENT OF INDIA UNDERTAKING) EQUIPMENT CHOWK, CENTRAL AVENUE POST BOX NO.37 BHILAI 490 001(C.G) (Website - www.fsnl.nic.in)</p>
<p>“इस्पाती इरादे से हर एक काम देश के नाम”</p>	

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**सीमित निविदा /LIMITED TENDER**

**इन्क्वायरी संदर्भ संख्या एफ.सी/ENQUIRY REF.NO. FC/ 2114 /2024 दिनांक/DATE: 24-05-2024**

1.	निविदा प्रस्तुत करने की अंतिम तिथि Last date of submission of tender	:-	12-06-2024 को अपराह्न 2.30 बजे तक By 2.30 p.m. on 12-06-2024
2.	टेक्नो-कमर्शियल बिड खोलने की तिथि Techno-commercial bid opening	:-	12-06-2024 अपराह्न 3.00 बजे At 3.00 p.m. 12-06-2024
3.	कार्य का नाम जिसके लिए निविदाएं बुलाई गई हैं Name of work for which tenders called.	:-	जैसा कि खंड-ए में उल्लिखित है As mentioned in the <b>Section-A.</b>
4.	निविदा प्रस्तुत करने और खोलने का स्थान Place of submission and opening of tender	:-	कार्यालय :- सहायक महाप्रबंधक(सा.प्र.), फेरो स्क्रेप निगम लिमिटेड, इक्विपमेंट चौक, सेंट्रल एवेन्यू, पोस्ट बॉक्स सं. 37 भिलाई -490001(छ.ग.) Office of :- <b>Assistant General Manager (MM)</b> Ferro Scrap Nigam Ltd. Equipment Chowk, Central Avenue, Post Box No.37, Bhilai-490 001 (C.G.)

(के.गिरीश कुमार)/ (K.GIRISH KUMAR)  
सहायक महाप्रबंधक(सा.प्र.)/AGM(MM)



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**निविदाकर्ताओं को निर्देश: /INSTRUCTIONS TO THE TENDERER:**

- निविदा प्रस्तुत करने से पहले निविदाकार को निम्नलिखित निर्देशों को ध्यान से पढ़ना चाहिए।  
Tenderer should read the following instructions carefully before submitting tender.
- निविदा में निम्नानुसार 3 खंड शामिल हैं :-  
The tender comprises of 3 sections as stated below :-

खंड "ए" तकनीकी विनिर्देश और आपूर्ति/कार्य का दायरा दिखाने वाला तकनीकी हिस्सा है।  
**SECTION "A"** is the technical part showing technical specification and scope of supply/work.

खंड "बी" निविदा के नियम और शर्तें वाणिज्यिक भागमें दर्शाया गया है।  
**SECTION "B"** is the commercial part showing terms & conditions of the tender.

खंड "सी" मूल्य-बिड जमा करने के लिए प्रारूप दिखा रहा है।  
**SECTION "C"** is the price part showing the format for submission of price-bid.
  - निविदाकर्ता को उपरोक्त उल्लिखित सभी 3 अनुभागों को पूरा करने वाला निविदा प्रस्तुत करना होगा।  
Tenderer must submit complete tender containing all the 3 Sections mentioned above.
  - खंड "ए" के अनुसार सभी तकनीकी विवरणों की पुष्टि और स्वीकृति, निविदा के खंड "ए" में स्पष्ट रूप से उल्लिखित होना चाहिए।  
Confirmation and acceptance of all the technical details as per Section-A must be clearly mentioned in **Section-A** of the tender.
  - खंड "बी" के अनुसार सभी वाणिज्यिक नियमों और शर्तों की पुष्टि और स्वीकृति, निविदा की खंड "बी" में दी जानी चाहिए।  
Confirmation and acceptance of all the commercial terms & conditions as per Section-B must be given in **Section-B** of the tender.
  - खंड "ए" और "बी" के प्रत्येक पृष्ठ पर निविदाकर्ता के अधिकृत हस्ताक्षरकर्ता द्वारा हस्ताक्षरित होना चाहिए और नाम तथा पदनाम के साथ इस निविदा के तकनीकी और वाणिज्यिक भागों की स्वीकृति का टोकन के रूप में सील मुहर के साथ उल्लेख किया जाना चाहिए।  
Each page of **Sections-A & B** should be signed by authorised signatory of the tenderer and name and designation should be mentioned along with rubber stamp/seal of the tenderer as a token of acceptance of the technical and commercial parts of this tender.
  - निविदा के खंड "ए" और खंड "बी" को सील बंद कवर/लिफाफे में एक साथ प्रस्तुत किया जाना चाहिए, लिफाफे के ऊपर **"भाग -1: टेक्नो-कामर्शियल बिड"** लिखा जाना चाहिए। इस लिफाफे पर इन्कवारी क्रमांक, खोलने का दिनांक और नियत दिनांक का भी उल्लेख किया जाना चाहिए।  
**Section-A & Section-B** of the tender are to be submitted together in a sealed cover/envelope which should be superscribed as **"PART-I : TECHNO-COMMERCIAL BID"**. The Enquiry No., Date and Due Date of opening should also be mentioned on this envelope.



7. कीमते/दरें भाग-I में नहीं दिखनी चाहिए :- प्रत्येक कार्य के लिए मूल्य/दर खंड"स" में दिखाया जाना चाहिए और एक अलग मुहर बंद कवर में डाल दिया जाना चाहिए जिसे "भाग-2: मूल्य बोली" के रूप लिफाफे के ऊपर लिखा जाना चाहिए। इस लिफाफे पर इन्क्वारी संख्या और तारीख का भी उल्लेख होना चाहिए। खंड"स"के प्रत्येक पृष्ठ को निविदाकर्ता के अधिकृत हस्ताक्षरकर्ता द्वारा हस्ताक्षरित किया जाना चाहिए और नाम और पदनाम तथा सील मुहर के साथ उल्लेख किया जाना चाहिए।

**Prices/Rates should not be shown in Part-I :-** Price/Rate for the each job should be shown in **Section-C** and put in a separate sealed cover which should be superscribed as "**PART-II : PRICE BID**". The enquiry No. and date should also be mentioned on this envelope. Each page of **Section-C** should be signed by authorised signatory of the tenderer and name and designation should be mentioned along with rubber stamp/seal of the tenderer.

8. उपर्युक्त सभी मुहर बंद कवर को एक साथ रखा जाना चाहिए और एक बड़े लिफाफे में सील मुहर बंद कर दिया जाना चाहिए, जिस पर संबंधित निविदा इन्क्वारी संदर्भ संख्या तथा नियत दिनांक का उल्लेख किया जाना चाहिए और नीचे दिए गए पते पर अधोहस्ताक्षरकर्ता के कार्यालय को भेजा जाना चाहिए: -

फेरो स्क्रेप निगम लिमिटेड  
इक्विपमेंट चौक, सेंट्रल एवेन्यू  
पोस्ट बॉक्स सं.37  
भिलाई 490 001 (छ.ग.)

All the above mentioned sealed covers should be put together and sealed in one bigger envelope on which the relevant tender Enquiry Ref. No. and Due date should be superscribed and sent to the office of the undersigned at the address given below:-

Ferro Scrap Nigam Limited  
Equipment Chowk, Central Avenue,  
Post Box No.37,  
Bhilai - 490 001.

9. मूल्यनिविदाएँ (भाग-2) उन निविदाकर्ताओं का भाग-2, जो कि तकनीकी और व्यावसायिक रूप से स्वीकार्य हैं, खोले जाएंगे, जिसे व्यक्तिगत निविदाकर्ता को अग्रिम में खोलने की तारीख के साथ सूचित किया जाएगा। उन निविदाकर्ताओं की कीमत बोली जो तकनीकी / व्यावसायिक रूप से स्वीकार्य नहीं हैं, को निविदाकर्ता या उनके अधिकृत प्रतिनिधि को मुहरबंद और बिना खोले सौंप दिया जाएगा।

The **Price-Bids i.e. Part-II** of those tenderers which are technically and commercially acceptable only shall be opened on the date, which shall be intimated in advance to the individual tenderer. The price-bid of those tenderers which are not technically/commercially acceptable shall be handed over to the tenderer or their authorised representative in sealed and unopened condition.

10. यदि चाहें तो निविदाकर्ता, इस निविदा खोलने के समय भाग लेने के लिए प्राधिकृत पत्र के साथ अपने अधिकृत प्रतिनिधि को नियुक्त कर सकते हैं।

Tenderers if so desired, may depute their authorised representative with letter of authority to attend this tender opening.

11. निविदा जो क्रम संख्या (2) से (9) के अनुसार जमा नहीं किया गया है उसे निरस्त कर दिया जाएगा।

Tenders not submitted as stipulated at point nos. (2) to (9) above shall be rejected.



12. इस निविदा के खंड “ए”, “बी” और “सी” में किसी भी शर्तों का अनुपालन नहीं करने से भी निविदा रद्द हो सकती है।  
Non-compliance of any of the stipulations in **Section A, B & C** of this tender enquiry also may cause rejection of the tender.

**Note:- Interested vendors for the item/job mentioned in this tender can apply for vendor registration by submitting vendor enlistment form available in our website [www.fsnl.co.in](http://www.fsnl.co.in) for future participation in tenders after enlistment. Vendors who are already enlisted with FSNL can only participate in this tender.**

(के.गिरीश कुमार)/ (K.GIRISH KUMAR)

सहायक महाप्रबंधक(सा.प्र.)/AGM(MM)



## **SECTION- A**

### **ENGAGEMENT OF ACTUARIAL VALUATION CONSULTANT/FIRM.**

#### **SCOPE OF WORK**

TO PROVIDE SERVICES FOR ACTUARIAL VALUATION AND REPORTS OF EMPLOYEE BENEFIT SCHEME UNDER IND-AS-19

- (1) AS ON 30<sup>TH</sup> JUNE 2024
- (2) AS ON 30<sup>TH</sup> SEPTEMBER 2024
- (3) AS ON 31<sup>ST</sup> DECEMBER 2024
- (4) AS ON 31<sup>ST</sup> MARCH 2025

(DETAILS SCOPE OF WORK AS MENTIONED BELOW)

#### **ASSIGNMENTS DURING THE F.Y, 2024-25 (UNDER INDAS19)**

1. ACTUARIAL VALUATION AND REPORT OF LEAVE ENCASHMENT BENEFIT SCHEME UNDER INDAS19.
2. ACTUARIAL VALUATION AND REPORT OF GRATUITY BENEFIT SCHEME UNDER INDAS19.
3. ACTUARIAL VALUATION AND REPORT OF POST RETIREMENT MEDICAL BENEFIT SCHEME UNDER INDAS 19
4. ACTUARIAL VALUATION AND REPORT OF SETTLEMENT ALLOWANCE BENEFIT SCHEME UNDER INDAS 19.
5. ACTUARIAL VALUATION AND REPORT OF GIFT BENEFIT SCHEME UNDER INDAS 19
6. ACTUARIAL VALUATION AND REPORT OF EMPLOYEE FAMILY BENEFIT SCHEME UNDER INDAS19.
7. ACTUARIAL VALUATION AND REPORT OF CONTRIBUTORY POST RETIREMENT MEDICAL SCHEME UNDER INDAS19.

**NOTE:-** THE ACTUARIAL VALUATION AND REPORT OF FOLLOWING SCHEMES IS TO BE SUBMITTED IN TWO PARTS:-

**A. FOR EXECUTIVE      B. FOR NON-EXECUTIVE**

1. GRATUITY BENEFIT SCHEME UNDER INDAS19.
2. POST RETIREMENT MEDICAL BENEFIT SCHEME UNDER INDAS19.

#### **ENGAGEMENT OF ACTUARIAL VALUATION FIRM**

#### **SCOPE OF WORK**

FSNL IS LOOKING FOR ENGAGEMENT OF ELIGIBLE FIRM OF ACTUARIES TO CARRYOUT ACTUARIAL VALUATION OF EMPLOYEE'S BENEFIT VIZ, LEAVE ENCASHMENT BENEFIT SCHEME, GRATUITY BENEFIT SCHEME, POST RETIREMENT MEDICAL BENEFIT SCHEME, SETTLEMENT ALLOWANCE BENEFIT SCHEME, GIFT BENEFIT SCHEME, EMPLOYEE FAMILY BENEFIT SCHEME, CONTRIBUTORY POST RETIREMENT MEDICAL SCHEME AS PER INDAS19.

**THE VALUATION IS TO BE CARRIED OUT QUARTERLY BASIS AS ON 30-06-2024, 30-09-2024, 31-12-2024, 31-03-2025.**

#### **BIDDING**

##### **1. OFFERS IN TWO PARTS ARE INVITED.**

**PART-I :** THE DETAILS OF FIRM, COMMERCIAL DETAILS ETC ARE TO BE PROVIDED ALONG WITH SUPPORTING DOCUMENTS IN ANNEXURE-I. THE SEALED ENVELOPE CONTAINING THESE DOCUMENTS IS TO BE SUPERSCRIBED AS PART-I.

**PART-II:** THE PRICE OFFERED FOR THE WORK IS TO BE SUBMITTED AS PER PRICE-BID IN A SEALED ENVELOPE. THE ENVELOPE CONTAINING THE OFFER SHOULD BE MARKED AS PART-II -PRICE BID.

Date :

Signature :  
Name (in block letter ) :  
Designation :  
Rubber Stamp of the Co. :



**THE OFFERS IN PART-I AND PART-II ARE TO BE SUBMITTED IN A SEPARATE SEALED ENVELOPE.**

- I. THE FINANCIAL OFFERS OF THOSE FIRM'S WHO QUALIFIES THE ELIGIBILITY CRITERIA WILL BE OPENED. THE DATE AND TIME OF OPENING OF FINANCIAL OFFER WILL BE INTIMATED TO THE FIRM'S WHO QUALIFIES THE ELIGIBILITY CRITERIA.
2. **ELIGIBILITY CRITERIA**
  - I. THERE SHOULD BE AT LEAST TWO PRACTICING MEMBER OF THE INSTITUTE OF ACTUARIES OF INDIA IN THE FIRM.
  - II. THE FIRM SHOULD HAVE THE EXPERIENCE OF ACTURIAL VALUATION IN RESPECT OF EMPLOYEE BENEFITS LIKE LEAVE ENCASHMENT/GRATUITY ETC AS PER THE REVISED INDAS-19. RELEVANT DOCUMENTS TO BE ATTACHED.
3. **AWARD OF WORK** : THE OFFER FROM THE FIRMS WHO FULFILL THE ELIGIBILITY CRITERIA WILL BE EVALUATED ON THE BASIS OF TOTAL AMOUNT (EXCLUSIVE OF TAXES). THE LOWEST OF TOTAL AMOUNT QUOTED ( FOR FOUR QUARTERS ) BY THE FIRM WILL BE CONSIDERED AS L1 AND MAY BE AWARDED THE ASSIGNMENT OF ACTUARIAL VALUATION SUBJECT TO FULFILLMENT OF OTHER CONDITIONS.
4. **TERMS AND CONDITIONS**
  - I. THE FOLLOWING DOCUMENTS (SELF ATTESTED) ARE TO BE SUBMITTED ALONG WITH OFFER DOCUMENTS.
    - A. GST REGISTRATION
    - B. PAN NO. (FIRM)
    - C. COPY OF MEMBERSHIP CERTIFICATE AND ISSUANCE OF CERTIFICATE OF PRACTICE OF PARTNERS FROM THE INSTITUTE OF ACTUARIES OF INDIA.
  - II. NO TA/DA OR OUT OF POCKET EXPENSES WILL BE ADMISSIBLE TO ATTEND ANY MEETING SUBMISSION OF OFFER OR DURING COMPLETION OF JOB.
  - III. THE INTERESTED FIRM HAVE TO SUBMIT THEIR OFFER STRICTLY IN THE PROFORMA ALONG WITH RELEVANT DOCUMENTS IN SUPPORT.
  - IV. FSNL WILL NOT BE RESPONSIBLE FOR POSTAL OR ANY OTHER DELAYS IN RECEIPT OF OFFERS. OFFERS RECEIVED AFTER DUE DATE WILL BE SUMMARILY REJECTED.
  - V. NO OVERWRITING, CORRECTIONS AND CUTTING IS PERMITTED.
  - VI. UNSEALED OR UNSIGNED OFFER WILL BE SUMMARILY REJECTED.
5. **TIME FOR COMPLETION OF WORK**

**THE WORK SHOULD BE COMPLETED WITHIN 10 DAYS OF PROVIDING THE RELEVANT DATA BY FSNL.**
6. **PAYMENT TERMS**

**THE PAYMENT FOR THE WORK (FOR EACH QUARTER) WILL BE RELEASED WITHIN 30 DAYS AFTER SUBMISSION AND ACCEPTANCE OF THE VALUATION REPORT.**

Date : \_\_\_\_\_ Signature : \_\_\_\_\_  
Name (in block letter ) : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Rubber Stamp of the Co. : \_\_\_\_\_

**ANNEXURE- I**

**General particulars/details of the actuary /firm :-**

<b>S/n.</b>	<b>Particulars</b>	<b>:-</b>	
1.	Name of firm	:-	
2.	Address of the firm	:-	
3.	Name of authorized person of the firm	:-	
4.	Designation of the authorized person of the firm	:-	
5.	Contact details of the actuary/firm	:-	
	(i). Mobile Number	:-	
	(ii). Landline Number	:-	
	(iii). E-Mail Address	:-	
6.	Income Tax Pan No.	:-	
7.	GST Registration No.	:-	
8.	Copy of Certificate of Membership & Certificate of Practice of Partner from the Institute of Actuaries of India.	:-	
9.	Details of similar works carried out (attach copies)	:-	
10.	Time required for the completion of the work	:-	

Date :

Signature :  
 Name (in block letter ) :  
 Designation :  
 Rubber Stamp of the Co. :



## **SECTION-B**

### **TERMS AND CONDITIONS**

1. **Firm price** :- The price(s) quoted should remain firm through complete execution of the order.
2. **Validity** :- The quotation should be valid for a period of 120 days from the date of opening of techno-commercial bid.
3. **GST** :- Tenderers are requested to provide GST details as per Annexure-II & III & mention the % of GST applicable extra. The rates quoted should be exclusive of GST.
4. **GST Compliance Invoice** :- The party has to submit GST Compliance Invoice.
5. **GST Registration** :- Tenderer shall ensure that their GST Registration and GST No. is valid and active at the time of opening of the tender. If in case the GST status is found invalid & not active, their offer is liable for rejection.
6. **Preference to "Make in India"** :- Preference to Make in India will be given as per **Annexure-IV**. Tenderers have to submit signed and stamped **Annexure IV**. Kindly confirm the percentage of Local Content of the quoted service and give details of location(s) at which the local value addition is made.
7. **Declaration Under Income Tax Act 1961** :- To comply with Section 194 Q, Section 206AB & 206 CCA of Income Tax Act 1961, all vendors have to mandatorily submit the filled in Declaration Form (**Annexure V** enclosed) on their letter head with seal and signature of authorized person alongwith offer.
- 8) **Vendors Sharing Land Borders with India**:- Vendors have to confirm whether they share land border with India as per Annexure VI. The vendor who share land border with India, will be eligible to bid in this tender only if they are registered with Competent Authority as detailed in **Annexure VI**.
8. **Completion of work** :- The work should be completed within 10 days of providing the relevant data by FSNL.
9. **Payment terms** :- 100% Payment (for each Quarter) shall be made within 30 days from the date of submission of your bill against submission and acceptance of the Valuation Report.
10. **Billing Details** :- The place of supply of material/services and place of submission of bill should be one and same i.e. Billed to & shipped to should be one and same. Tenderer should submit GST return mentioning the GST number of the State where the material has been supplied or services has been provided.
11. **Banker's Details** :- Tenderers are requested to state **Banker's Name, Branch, Account No., PAN No. & IFS Code** for remittance of **payment though NEFT/RTGS**.
12. **T.A. & D.A** :- The rates quoted by you shall be inclusive of T.A. & D.A. or out of pocket expenses. No payment shall be admissible to attend any meeting/submission of offer during completion of job.
13. **Accommodation** :- No accommodation shall be provided by FSNL.

Date :

Signature :  
Name (in block letter ) :  
Designation :  
Rubber Stamp of the Co. :





14. **Liquidated damages :-** In the event any job assigned to the successful tenderer under the work order is not completed within the specified job completion period for the same, penalty @ 0.5% per week of the value of the respective job shall be levied subject to a maximum of 5% of the value of the respective job. Proportionate penalty for delay for part of a week shall also be levied.

However, L.D.is exempted on account of force majeure conditions i.e., Lockout, Strike, Transporter's strike, Riot, Civil War, Restrictions imposed by Govt. and acts of God like Flood, Earthquake, Fire etc. which are beyond your control.

15. **Risk purchase :-** In the event, the successful tenderer fails to execute any job assigned under the work order, FSNL shall have the right to avail the services of any other agency/source and the extra cost, if any, to be incurred by FSNL on account of this shall be recoverable from your outstanding bill(s)/shall be payable by the successful tenderer.

16. **Arbitration :-** All disputes of differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award given in pursuance thereof shall be binding on the parties.

17. **Disputes :-** Should any dispute as regards quality, quantity, specification, interpretations of the purchase order terms or methodology for execution of supply arise, the decision of FSNL will be final and binding upon the tenderer.

18. **MSME Category :-** Tenderer(s) falling under MSME category and having valid registration certificate with NSIC, are required to submit registration certificate to enable us to consider under MSME, so that applicable benefits/facilities shall be provided as per procurement policy of Government of India.

“All MSEs will have to make declaration of Udyog Adhar Memorandum (UAM) number on Central Public Procurement Portal (CPPP), failing which such bidders will not be able to enjoy the benefits as per Public Procurement Policy for MSEs order, 2012 for tenders invited electronically through CPPP”.

19. **Termination of Contract :-** FSNL reserves the right to terminate the contract wholly or partly within one month's notice for unsatisfactory performance.

20. **Tender acceptance :-** Ferro Scrap Nigam Ltd. does not bind itself to accept the lowest in or any of the tenders and reserves the right to reject any or all the tenders, reduce or increase the quantities without assigning any reasons whatsoever.

21. **Tender accept and reject :-** FSNL reserves the right to accept or reject the tender in full or part without assigning any reasons thereof or incurring any liability thereby.

22. **Environment, health and safety of the organization :-** The job as stipulated in this enquiry should not adversely affect the environment, health and safety of the organization.

23. **Contract Agreement :-** The successful bidder shall be required to execute a formal agreement with FSNL for the value of work orders for ₹ 10.00 Lakhs and above, within 15 days from the date of issue of Letter of Intent/Work Order in the prescribed proforma of FSNL on a non-judicial stamp paper of value of ₹ 100/- purchased from the respective State from where the order is placed in the name of your organization.

Date : \_\_\_\_\_ Signature : \_\_\_\_\_  
Name (in block letter ) : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Rubber Stamp of the Co. : \_\_\_\_\_



24. **Blacklisting :-** The tenderer hereby declares that they have never been blacklisted and/or there were no debarment action against them by any Govt. organization/ CPSE/ Court. Further vendors who are found blacklisted at any later stage their bid/offer shall be liable for cancellation.

Also those vendors who cannot execute the job/supply as per the order, FSNL in its sole discretion reserves the right to cancel the order and blacklist the firm without any notice.

25. **Jurisdiction :-** Disputes, if any, arising out of this transaction are subject to provisions of competent court having jurisdiction over Durg.
26. **Contact details :-** Contact details for any clarification/query related to this tender as below:-

1.	Contact Details	Name	:-	Mr. S.K. Roy (AGM- F&A)
		Landline No.	:-	0788-2222474, 2222475
		E-Mail	:-	sumit.roy@fsl.co.in

2.	Contact Details	Name	:-	Mr. K. Girish Kumar (AGM- MM)
		Landline No.	:-	0788-2222474, 2222475
		E-Mail	:-	k.girish@fsl.co.in

27. **Regret Letter:-** Please forward your regret letter in case you do not wish to quote.

**ALL THE ABOVE TERMS & CONDITIONS ARE ACCEPTABLE TO US.**

Date : \_\_\_\_\_ Signature : \_\_\_\_\_  
Name (in block letter ) : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Rubber Stamp of the Co. : \_\_\_\_\_

**SECTION- C**

**FINANCIAL BID**

<b>S/n.</b>	<b>Consultancy charges (For Each Quarter)</b>	<b>=</b>	<b>Lumpsum (Rs.)</b>
1.	Actuarial valuation and report of Leave Encashment Benefit Scheme under INDAS 19.	=	₹ _____
2.	Actuarial valuation and report of Gratuity Benefit Scheme under INDAS 19.	=	₹ _____
3.	Actuarial valuation and report of Post Retirement Medical Benefit Scheme under INDAS 19.	=	₹ _____
4.	Actuarial valuation and report of Settlement Allowance Benefit Scheme under INDAS 19.	=	₹ _____
5.	Actuarial valuation and report of Gift Benefit Scheme under INDAS 19.	=	₹ _____
6.	Actuarial valuation and report of Employee Family Benefit Scheme under INDAS 19.	=	₹ _____
7.	Actuarial valuation and report of Contributory Post Retirement Medical Scheme under INDAS 19.	=	₹ _____
GST @ _____ % Extra		=	₹ _____
Total (Rs.)		=	₹ _____
<b>Amount in words: Rs. _____</b>		=	Rs. _____

**Note :-** Evaluation shall be made on totality basis considering consultancy charges for all the elements as above.

Date :

Signature :  
 Name (in block letter ) :  
 Designation :  
 Rubber Stamp of the Co. :



**ANNEXURE -II**

Please indicate the % of GST applicable and provide copy of GST Registration Certificate.  
Tenderers are requested to provide following information for GST Compliance :-

Vendor Name	Name of Authorised Person under GST with Mobile No. & Email ID.	Place of Business		GST Regn No. (GSTIN)	Whether under Composition Scheme		HSN Code No.
		Principal Place of Business	Additional Place of Business		Yes	No	

Date :

Signature :  
Name (in block letter ) :  
Designation :  
Rubber Stamp of the Co. :



## **ANNEXURE-III**

### **Following undertaking is to be provided by Contractor/ vendors at the time of submission of quotation:**

- 1.(a) We agree to do all things not limited to providing GST invoices or other documentation as per GST law relating to the above supply, payment of taxes, timely filling of valid statutory returns for tax period on the Goods and Service tax portal etc. that may be necessary to match the invoice on GST common portal and enable FSNL to claim input tax credit in relation to any GST payable under this Agreement or in respect of any supply/ service under this agreement.
- (b) In case the Input Tax Credit of GST is denied or demand is recovered from FSNL on account of any non- compliance by the vendor/supplier/contractor, including non-payment of GST charged and recovered, the contractor shall indemnify FSNL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance.
- (c) Contractor/Vendor shall maintain high GST compliance rating track record at any given point of time.
- (d) The Contractor/ Vendor shall avail the most beneficial notification, abatements, exemptions etc., if any, as applicable for the supplies/services under the Goods and Service Tax.
2. Any invoice issued in favour of FSNL shall contain the following particulars:-
  - a. Name, address and GSTIN of the supplier;
  - b. Serial number of the invoice;
  - c. Date of issue;
  - d. Name, address and GSTIN of the recipient (FSNL Unit/C.O)
  - e. Name and address of the recipient and the address of the delivery, along with the State and its code,”
  - f. HSN code of goods or Accounting Code of services;
  - g. Description of goods or services;
  - h. Quantity in case of goods and unit or Unique Quantity Code thereof;
  - i. Total value of supply of goods or services or both;
  - j. Taxable value of supply of goods or services or both taking into discount or abatement if any;”
  - k. Rate of tax (Central Tax, State Tax, Integrated Tax (for inter-state supply), Union Territory Tax or cess);”
  - l. Amount of tax charged in respect of taxable goods or services (Central Tax, State Tax, Integrated Tax (for inter-state supply), Union Territory Tax or cess);”
  - m. Place of supply along with the name of State, in case of supply in the course of inter-state trade or commerce;”
  - n. Address of the billing where the same is different from the place of supply.
  - o. Signature or digital signature of the supplier or his authorised representative on Invoice.
3. GST invoice shall be prepared in triplicate, in case of supply of goods, in the following manner : -
  - a. The original copy being marked as ORIGINAL FOR RECIPIENT;
  - b. The duplicate copy being marked as DUPLICATE FOR TRANSPORTER and
  - c. The triplicate copy being marked as TRIPLICATE FOR SUPPLIER.
4. GST invoice shall be prepared in duplicate, in case of supply of services, in the following manner : -
  - a. The original copy being marked as ORIGINAL FOR RECIPIENT; and
  - b. The duplicate copy being marked as DUPLICATE FOR SUPPLIER.
5. In case of any advance given against any supplies contract, the supplier of the goods shall issue Receipt Voucher containing the details as prescribed in the GST Acts 2017 read with GST Rules, 2017.
6. For the purpose of the above mentioned requirements, the contractor/vendor shall provide necessary documents as may be necessary and shall allow inspection of the same to concerned authorities.

Date : \_\_\_\_\_ Signature : \_\_\_\_\_  
Name (in block letter ) : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Rubber Stamp of the Co. : \_\_\_\_\_



## **ANNEXURE-IV**

### **PREFERENCE TO “MAKE IN INDIA”**

**1. Purchase preference shall be given to local suppliers in all procurement in the manner specified hereunder: -**

- (a) In procurement of goods where the estimated value of procurement is Rs. 50.00 lakhs or less, only the local suppliers shall be eligible. If the procurement of such goods is more than Rs. 50.00 lakhs, the provision as stipulated under shall be applicable as the case may be.
- (b) In procurement of goods which are divisible in number, following procedure shall be adopted: -
- (i) If the L1 bidder is from the local supplier, the contract for full quantity will be awarded to L1 bidder.
- (ii) If L1 bidder is not from the local supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the local supplier will be invited to match the L1 price for the remaining 50% quantity subject to the local supplier's quoted price falling within the margin of purchase preference of 20% & contract for that quantity shall be awarded to such local supplier subject to matching the L1 price. In case such lowest eligible local supplier fails to match the L1 price or accepts less than the offered quantity, the next higher local supplier within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on local suppliers, then such balance quantity may also be awarded to L1 bidders.
- (c) If the procurement of goods which are not divisible in number, such as procurement of services/repairs etc. following procedure shall be adopted:-
- (i) If L1 is from the local supplier, the contract will be awarded to L1 bidder.
- (ii) If L1 is not from a local supplier, the lowest bidder among the supplier will be invited to match the L1 price subject to local supplier's quoted price falling within the margin of purchase preference of 20% and the contract shall be awarded to such local supplier subject matching the L1 price.
- (iii) In case such lowest eligible supplier fails to match the L1 price, the local supplier with the next higher bid within the margin of purchase preference of 20% shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the local supplier within the margin of purchase preference matches the L1 price, then the contract may be awarded to the L1 bidder.

**2. VERIFICATION OF LOCAL CONTENT: -**

- (i) The local supplier at the time of tender shall be required to provide self-certification that the item offered meets the minimum local content of 50% and shall give details of location(s) at which the local value addition is made.
- (ii) In case the procurement for a value exceeds Rs.10.00 Crores, the local supplier shall be required to provide certification from statutory auditor or cost auditors of the company (in case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving percentage of local content.
- (iii) False declaration will be in breach of the Code of Integrity under Rule 175(1) (i) (h) of the General Financial Rules for which a bidder or its successors can be debarred for upto two years as per Rule 151 (iii) of the General Financial Rules alongwith such other action as may be permissible under law.

3. **EXEMPTION OF SMALL PURCHASES:** - Notwithstanding anything contained in paragraph 3, procurements where the estimated value to be procured is less than Rs. 5 lakhs shall be exempt from this Clause. However, it shall be ensured by procuring entities that procurement is not spilt for the purpose of avoiding the provisions of this clause.

**Definition for this purpose will be:-**

**“Local Content”** means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

**“Local Supplier”** means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed under this Clause or by the competent Ministries/Departments in pursuance of this Clause.

**“Margin of Purchase Preference”** means the maximum extent to which the price quoted by a local supplier may be above the L1 for the purpose of purchase preference.

All the above terms & conditions are acceptable to us.

Date :

Signature :  
Name (in block letter ) :  
Designation :  
Rubber Stamp of the Co. :



**ANNEXURE- V**

(On the letter head of organization)

Date:

To,  
Ferro Scrap Nigam Limited  
Unit.....  
Address.....

Subject: Declaration regarding not being a "Specified Person" as per Sections 206AB and 206CCA of the Income Tax Act 1961.

Sirs,

This has reference to above mentioned subject regarding the TDS/TCS provisions of Sections 206AB and 206CCA of the Income Tax Act 1961, inserted w.e.f. 1<sup>st</sup> July 2021 by the Finance Act 2021.

**Accordingly it is declared as under:**

1. We ..... (name declarant company/ firm) .....  
having Registered Office at ..... (address) ..... hereby declare and undertake that:

**Or in case of a proprietary concern:**

I ..... (name individual) ..... S/o – D/o (Give father's name) and resident of  
..... Address ..... and proprietor of M/s ..... (trade name)  
..... hereby declare and undertake that:-

**Or in case of an Individual:**

I/We .....(name individual)..... S/o – D/o (Give father's name) and resident of  
..... Address ..... and proprietor of M/s ..... (trade name)  
..... hereby declare and undertake that:-

2. I/We hold the following PAN (Permanent Account Number) which is the only valid PAN held by us:-

1	PAN	
2	Present Jurisdiction:	
3	Aadhaar no	
4	GST no	

**(Self certified copy of the PAN card and Aadhaar Card is enclosed for your reference and record)**

3. It is hereby declared that I/We have filed our tax returns for the last two assessment years, the details of which are as under:

	Particulars	Asst.Year 2021-22	Asst.Year 2020-21
i.	ITR Form No.		
ii.	Status		
iii.	Filed u/s		
iv	e-acknowledgement No.		
v	Date of Filing		
Vi	IP Address		
Vii	DSC Details		
Viii	Aggregate TDS/TCS		



4. In the event of the above information being found incorrect/false and your being held liable for short deduction of TDS and/or short collection of TCS in terms of Section 206AB and/or 206CCA of the Income Tax Act 1961, I/ We will be liable to bear /reimburse the shortfall of TDS &TCS as well as the incidental costs, expenses and losses to you, on account of it.

Thanking you

Yours faithfully,  
For & on behalf...  
(Name & Designation of the Signatory)

**Enclosures:**

1. Self certified true copy of PAN Card and/or
2. Self certified true copy of Aadhaar Card.

***(Signature and Certification is to be done by the person authorized to sign Tax returns).***

Date :

Signature :  
Name (in block letter ) :  
Designation :  
Rubber Stamp of the Co. :





## **ANNEXURE-VI**

### **Bidders Sharing Borders with India**

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority **as detailed in the Definition of Competent Authority in this Annexure.**
- II. Bidder (including the term 'tenderer', 'consultant' or 'service provider in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- III. Bidder from a country which shares a land border with India" for the purpose of this clause means:
  - a. An entity incorporated, established or registered in such a country; or
  - b. A subsidiary of an entity incorporated, established or registered in such a country; or
  - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d. An entity whose beneficial owner is situated in such a country; or
  - e. An Indian (or other) agent of such an entity; or
  - f. A natural person who is a citizen of such a country; or
  - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.
- IV. The beneficial owner for the purpose of (iii) above will be as under :-
  1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

#### **Explanation:-**

- a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company;
- b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements.
2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official; In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.
- VI. **Applicable in tenders for Works contracts, including Turnkey contracts**

The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

## **2. Model Certificates**

### **a) Model Certificate for Tenders ( To be submitted for transitional cases)**

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that M/s..... (this bidder) is not from such a country and is eligible to be considered."

### **b) Model Certificate for Tenders (to be submitted by vendor along with their offer)**

I have read the clause regarding restrictions on procurement from a bidder of a county which shares a land border with India; I certify that M/s..... (this bidder) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered (where applicable, evidence of valid registration by the Competent Authority shall be attached).



c) **Model Certificate for Tenders for Works involving possibility of sub-contract (to be submitted by vendor along with their offer )**

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that M/s..... (this bidder) is not from such a Country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that M/s..... (this bidder) fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

d) **Model Certificate for GeM: (to be submitted by vendor along with their offer).**

I have read the clause regarding restrictions on procurement from a bidder of a county which shares a land border with India; I certify that M/s..... (this vendor/bidder) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s..... (this bidder/vendor) fulfils all requirements in this regard and is eligible to be considered for procurement on GeM. Where applicable, evidence of valid registration by the Competent Authority shall be attached.)"

**Definition for this purpose will be:-**

**1. Competent Authority**

- A. The Competent Authority for the purpose of registration under this Clause shall be the Registration Committee constituted by the Department for Promotion of industry and Internal Trade (DPIIT)".
- B. The Registration Committee shall have the following members:-
  - (i) An officer, not below the rank of Joint Secretary, designated for this purpose by DPIIT, who shall be the Chairman.
  - (ii) Officers (ordinarily not below the rank of Joint Secretary) representing the Ministry of Home Affairs, Ministry of External Affairs, and of those departments whose sectors are covered by applications under consideration.
  - (iii) Any other officer whose presence is deemed necessary by the Chairman of the Committee.

**2. Transitional Cases:-**

**Tenders where no contract has been concluded or no LoA has been issued.**

Date :	Signature	:
	Name (in block letter )	:
	Designation	:
	Rubber Stamp of the Co.	: